



## THE GEORGIA ARCHIVES

KAREN HANDEL, SECRETARY OF STATE

DAVID W. CARMICHEAL, DIRECTOR

### Records and Information Management Services

#### State Agency Specific Schedules For Insurance and Safety Fire Commissioner

Record Title	Description	Retention	Legal Citation	Retention Classification	Archival Instructions	Number
Casualty Companies Premium Tax Returns and Correspondence Files		10 years		Temporary - Short Term		0408-001
Life Insurance Companies Premium Tax Returns and Correspondence Files		10 years		Temporary - Short Term		0408-002